

Application for Course Credit Transfer Form – Project Management



F-1.5.28

Instructions:

- Identify (by ticking) the unit of competency you wish to apply for course credit.
- Submit your application form with original/certified supporting documents to Marketing/Admissions/Student Services (where relevant).
- This completed form is forwarded to the relevant Course Coordinators who will contact you to discuss your application if needed.
- There are no fees for Credit Transfer application.

Glossary:

- **Credit Transfer (CT)** - The granting of status or credit by an institution or training organisation to students for modules (subjects) or units of competency completed at the same or another institution or training organisation.

Section 1. Student to Complete

First Name: _____ Last Name: _____

Contact Number: _____ Email: _____

***For current student only**

*Student Number: _____ *College: _____

*Course Enrolled: _____

Note: Please identify (by ticking) the unit of competency you wish to apply for course credit.

Diploma of Project Management (BSB50820)				
Subject	Unit Code	Unit Title	Tick	CC Use Only
Project Scope Management	BSBPMG530	Manage project scope		
Project Time Management	BSBPMG531	Manage project time		
Project Quality Management	BSBPMG532	Manage project quality		
Project Cost Management	BSBPMG533	Manage project cost		
Project Human Resource Management	BSBPMG534	Manage project human resources		
Project Risk Management	BSBPMG536	Manage project risk		
Project Information Management	BSBPMG535	Manage project information and communication		
Project Integration Management	BSBPMG540	Manage project integration		
Sustainability	BSBSUS511	Develop workplace policy and procedures for sustainability		
Resource Management	BSBOPS501	Manage business resources		
Team Effectiveness	BSBTWK502	Manage team effectiveness		
Project Procurement Management	BSBPMG537	Manage project procurement		
Advanced Diploma of Program Management (BSB60720)				
Program Leadership	BSBPMG633	Provide leadership for the program		
Innovation	BSBSTR601	Manage innovation and continuous improvement		
Financial Management	BSBFIN601	Manage organisational finances		
Organisational Change	BSBLDR601	Lead and manage organisational change		
Program Risk Management	BSBPMG632	Manage program risk		
Business Case	PSPMG006	Develop a business case		
Program Governance	BSBPMG635	Implement program governance		
Manage Benefits	BSBPMG636	Manage benefits		
Stakeholder Engagement	BSBPMG634	Facilitate stakeholder engagement		
Program Execution	BSBPMG630	Enable program execution		
Social Responsibility	BSBSUS601	Lead corporate social responsibility		
Program Delivery	BSBPMG631	Manage program delivery		

Supporting Evidence: Certificate Transcript Others: _____

Section 3. Student Services to Complete

3.1 Student has been contacted, informed of and acknowledged the following information.

- The outcome of course credit application (Granted/Refused).
- If granted
 - The duration of their course may be shortened, hence a new eCOE will be issued and they will be responsible to advise the Department of Home Affairs of any new changes to their course duration.
- If refused
 - According to National Code Standard 10, they reserve the right to access the College's complaints and appeals processes within 20 days from receiving this decision to have their grievances heard and addressed.

3.2 To be completed (**Only if Course Credit is granted**)

- New eCOE created
 - Yes
 - N/A
- Updated student enrolment in Paradigm by: _____ Signature: _____ Date: _____