

Application for Course Credit Transfer Form – Information Technology



F-1.5.5

Instructions:

- Identify (by ticking) the unit of competency you wish to apply for course credit.
- Submit your application form with original/certified supporting documents to Marketing/Student Services (where relevant).
- This completed form is forwarded to the relevant Course Coordinators who will contact you to discuss your application.
- There are no fees for Course Credit application.

Glossary:

- **Credit Transfer (CT)** - The granting of status or credit by an institution or training organisation to students for modules (subjects) or units of competency completed at the same or another institution or training organisation.

Section 1. Student to Complete

First Name: _____ Last Name: _____

Contact Number: _____ Email: _____

***For current student only**

*Student Number: _____ *College: _____

*Course Enrolled: _____

Note: Please identify (by ticking) the unit of competency you wish to apply for course credit.

| Certificate IV in Information Technology (ICT40120) | | | | |
|---|-----------|--|------|-------------|
| Subject | Unit Code | Unit Title | Tick | CC Use Only |
| Emerging Technologies and Practices | BSBCRT404 | Apply advanced critical thinking to work processes | | |
| | ICTICT426 | Identify and evaluate emerging technologies and practices | | |
| ICT Ethics and Privacy | ICTICT443 | Work collaboratively in the ICT industry | | |
| | ICTICT451 | Comply with IP, ethics and privacy policies in ICT environments | | |
| Programming Techniques | ICTPRG302 | Apply introductory programming techniques | | |
| Desktop Management | ICTNWK427 | Configure desktop environments | | |
| | ICTNWK428 | Create scripts for networking | | |
| Business Requirements and Resolve ICT Problems | ICTSAS432 | Identify and resolve client ICT problems | | |
| | ICTICT429 | Determine and confirm client business requirements | | |
| Object Oriented Programming I | ICTPRG430 | Apply introductory object-oriented language skills | | |
| Server Virtualisation | ICTNWK420 | Install and configure virtual machines | | |
| | ICTNWK422 | Install and manage servers | | |
| Web Development | ICTWEB446 | Integrate social web technologies | | |
| | ICTWEB447 | Build basic website using development software and ICT tools | | |
| Cyber Security Response | ICTCYS402 | Identify and confirm cyber security incidents | | |
| | ICTSAS214 | Protect devices from spam and destructive software | | |
| Database Management | ICTDBS506 | Design databases | | |
| | ICTDBS507 | Integrate databases with websites | | |
| Cyber Security Requirements | ICTICT424 | Address cyber security requirements | | |
| | BSBXCS404 | Contribute to cyber security risk management | | |
| Diploma of Information Technology (ICT50220) | | | | |
| Cyber Security Requirements* | ICTICT424 | Address cyber security requirements | | |
| | BSBXCS404 | Contribute to cyber security risk management | | |
| Database Management * | ICTDBS506 | Design databases | | |
| | ICTDBS507 | Integrate databases with websites | | |
| ICT Business Analysis | ICTICT517 | Match ICT needs with the strategic direction of the organisation | | |
| | ICTICT523 | Gather data to identify business requirements | | |
| Server Configuration and Tools | ICTNWK540 | Design, build and test network servers | | |
| | ICTSAS518 | Install and upgrade operating systems | | |
| | ICTSAS530 | Use network tools | | |

| | | | | |
|---|-----------|---|--|--|
| System Security | ICTNWK550 | Design ICT system security controls | | |
| Develop Concepts | BSBCRT512 | Originate and develop concepts | | |
| Apply IP, Ethics and Privacy | ICTICT532 | Apply IP, ethics and privacy in ICT environments | | |
| Team Leadership and Client Relations | BSBXTW401 | Lead and facilitate a team | | |
| | ICTSAS527 | Manage client problems | | |
| Object Oriented Programming II | ICTPRG549 | Apply intermediate object-oriented language skills | | |
| Workplace Cyber Security | BSBXCS402 | Promote workplace cyber security awareness and best practices | | |
| Dynamic Web Development | ICTWEB513 | Build dynamic websites | | |
| | ICTWEB514 | Create dynamic web pages | | |
| Project Management | ICTPMG613 | Manage ICT project planning | | |
| | ICTPMG617 | Plan and direct complex ICT projects | | |
| <i>*This subject or unit is delivered in ICT40120 Certificate IV in Information Technology. Students having direct entry into Diploma of Information Technology must complete these subjects. Students who have achieved Certificate IV in Information Technology will be given credits for these subjects.</i> | | | | |
| Advanced Diploma of Information Technology (ICT60220) | | | | |
| Workplace Cyber Security* | BSBXCS402 | Promote workplace cyber security awareness and best practices | | |
| Dynamic Web Development* | ICTWEB513 | Build dynamic websites | | |
| | ICTWEB514 | Create dynamic web pages | | |
| Project Management* | ICTPMG613 | Manage ICT project planning | | |
| | ICTPMG617 | Plan and direct complex ICT projects | | |
| Advanced Programming | ICTPRG547 | Apply advanced programming skills in another language | | |
| Business Relationships | BSBTWK502 | Manage team effectiveness | | |
| | ICTICT608 | Interact with clients on a business level | | |
| Cyber Security Assessments | ICTCYS601 | Create cyber security standards for organisations | | |
| | ICTCYS608 | Perform cyber security risk assessments | | |
| Cloud Computing | ICTPRG614 | Create cloud computing services | | |
| | ICTCLD601 | Develop cloud computing strategies for businesses | | |
| ICT Strategic Business Plans | ICTSAD609 | Plan and monitor business analysis activities in an ICT environment | | |
| | ICTICT611 | Develop ICT strategic business plans | | |
| Manage IP, Ethics and Privacy | ICTICT618 | Manage IP, ethics and privacy in ICT environments | | |
| Creative Thinking | BSBCRT611 | Apply critical thinking for complex problem solving | | |
| <i>* This subject or unit is delivered in the ICT50220 Diploma of Information Technology</i> | | | | |

Supporting Evidence: Certificate Transcript Others: _____

Student Declaration:

- I wish to apply for Course Credit in the above-mentioned course or unit/s and certify that the information supplied by me including any original/certified supporting documents is, to the best of my knowledge, true and accurate.
- I understand that once course credit has been granted, the duration of my course may be shortened, hence a new electronic Confirmation of Enrolment (eCoE) will be issued.
- I will be responsible for advising the Department of Home Affairs of any new changes to my course duration.
- I understand and agree to follow a different course plan as an outcome of Course Credit grant for the above-mentioned course or unit/s.

Signature of Student: _____

Date: _____

Section 3. Student Services to Complete

3.1 Student has been contacted, informed of and acknowledged the following information.

- The outcome of course credit application (Granted/Refused).
- If granted
 - The duration of their course may be shortened, hence a new eCOE will be issued and they will be responsible to advise the Department of Home Affairs of any new changes to their course duration.
- If refused
 - According to National Code Standard 10, they reserve the right to access the College's complaints and appeals processes within 20 days from receiving this decision to have their grievances heard and addressed.

3.2 To be completed (**Only if Course Credit is granted**)

- New eCOE created

Yes

N/A

- Updated student enrolment in Paradigm by: _____ Signature: _____ Date: _____